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GENERAL

Introduction

1.1 National Cadet Corps is a **Tri-Services Organization**, comprising the **Army, Navy and Air Force**, engaged in grooming the youth of the country into disciplined and patriotic citizens. The origin of NCC can be traced back to the ‘**University Corps**’, which was created under the Indian Defence Act 1917, with the object to make up the shortage of the Army. In 1920, when the Indian Territorial Act was passed, the ‘University Corps’ was replaced by the University Training Corps (UTC). The aim was to raise the status of the UTC and make it more attractive to the youth. The UTC Officers and cadets dressed like the army. It was a significant step towards the Indianisation of armed forces. In **1942**, the UTC was re-christened as the ‘**University Officers Training Corps**’. During the independence movement, the leaders of our nation had realised the need to create a national level youth organisation, to train and groom young boys as responsible citizens and future leaders of our great country in all walks of life, including the defence forces. Consequently, a committee under **Shri NH Kunzru** was set up in **1946** on the directives of the first Prime Minister, **Pandit Jawaharlal Nehru**, to consider the establishment of a nationwide cadet Corps. The recommendations of the committee paved the way for the National Cadet Corps, which was born through an **Act of Parliament in 1948**.

1.2 The National Cadet Corps came into existence on **15th July, 1948 under the NCC Act XXXI of 1948** under the Ministry of Defence with the following aims:-

- (a) Development of leadership, character, comradeship and the ideals of service.
- (b) Stimulation of interest in the defence of the country, to the widest possible extent.
- (c) Building up of a reserve of potential officers to enable the Armed Forces to expand rapidly in a national emergency.

Enrolment

1.3 Induction into the NCC is on a voluntary basis and students both boys/girls can join at the age of **13 years** in Junior Division (JD)/Junior Wing (JW) (generally Class **VIII to X**) and in Senior Division (SD)/Senior Wing (SW) from **11th class** onwards.

Growth and Revision of Aims

1.4 The Corps started in a small way with **32,500** Senior Division and 1, 35, 000 Junior Division cadets. It has grown exponentially since then and the authorized cadet strength has now reached 13 lakhs. While this figure by itself is quite substantial, it covers only approximately **3.5%** of the eligible student population of

our country. The network of **774 NCC Units** spreads out all over the country through **4,816 Colleges** and **8, 029 Schools**. NCC coverage all over India is as under:-

		<u>Senior Division/ Senior Wing</u>	<u>Junior Division Junior Wing</u>	<u>Total</u>
(a)	Boys	388845	721769	1110614
(b)	Girls	86365	103021	189386
Grand Total				----- 13,00,000 -----

1.5 The National Cadet Corps was given an inter-service image in 1950 when the Air Wing was added followed by the Naval Wing in 1952. While elementary military Training was given to school student (cadets of Junior Division – JD), college students (cadets of the Senior Division – SD) were trained as potential officers for the Armed Forces. For this purpose the Units of Armoured Corps, Artillery, Engineers, Signals, Infantry and Medical Corps were introduced in the NCC. In 1952, the NCC curriculum was extended to include community development as a part of the NCC syllabus at the behest of **Late Pandit Jawaharlal Nehru**, who took a keen interest in the growth of the NCC.

1.6 By **1960**, the demand for NCC Units in schools and colleges all over the country had gone up substantially. To meet the growing demand another organization, named National Cadet Corps Rifles (NCCR), was introduced. The **Chinese Aggression of 1962**, led to the nation-wide demand for making NCC compulsory. Consequently in **1963**, NCC training was made compulsory for all able bodied boys in the age group of **16 to 25** years, in the first three years in college. **In 1964**, the NCCR was merged into the National Cadet Corps. However, the lack of infrastructure, inadequate staff to train the cadets and lack of equipment and weapons, made it difficult for the NCC organisation to implement its expanded role. Quantitative requirement had lowered the qualitative standards.

1.7 The compulsory aspect of the NCC was discussed by the Inter University Board in 1967 and the period of compulsory training was reduced from three to two years. The Education Ministers Conference held in New Delhi in 1967 suggested that NCC training must be improved and recruitment to NCC should be optional. The then **Defence Minister, Sadar Swaran Singh** directed a review of the compulsory aspect of the NCC. The Defence Secretary considered various aspects which had led to the dilution of NCC standards and recommended to the Government that NCC training in colleges be made voluntary with effect from the academic session 1967-68. In February 1968 the Inter-University Board decided to make the NCC voluntary for all students.

1.8 In deference to a suggestion from the Planning Commission in November 1970 for an evaluation of the NCC's role and performance, an Evaluation Committee was set up in December 1972 under the Chairmanship of **Dr GS Mahajani, Vice Chancellor of Pune University**. This Evaluation Committee was to evaluate the working of the NCC and suggest financial and administrative arrangements. The terms of reference of the Committee were:-

(a) To evaluate the work of the NCC programme since its inception, with specific reference to its aims and objectives.

(b) To recommend measures, necessary for changes in the aims and objectives, organisation and training of NCC programmes and consequential financial/administrative arrangements.

1.9 On the basis of the recommendations made by the **Mahajani Committee**, the earlier aims of the NCC were modified, and the new aims came into being: -

(a) Development of leadership, character, comradeship, spirit of sportsmanship and the ideals of service.

(b) To create a force of disciplined and trained manpower which in a National emergency, could be of assistance to the country.

(c) To provide training for students, with a view to developing in them officer like qualities thus also enabling them to obtain commission in the Armed Forces.

1.10 The NCC has grown into a matured and glorious organization keeping the youth in its fold. The Chiefs of Staff of the Army, Navy and Air Force accepted to become the Colonel/Captain/ Commodore in Chief of the NCC in 1980.

1.11 In 1986, the Government of India ordered the **Thapan Committee** on NCC to evaluate and review its working with reference to the aims and objectives. Chaired by **Lt Gen (Retd) ML Thapan**, PVSM the Committee submitted its report in June 1988. Based on the recommendations of **Thapan Committee in 1992** the government ordered adoption of the revised aims of NCC, which are as follows:-

(a) To develop qualities of character, courage, comradeship, discipline, leadership, secular outlook, spirit of adventure and sportsmanship and the ideals of selfless service among the youth to make them useful citizens.

(b) To create a human resource of organized, trained and motivated youth to provide leadership in all walks of life including the Armed Forces and always be available for the service of the nation.

1.12. The aims of NCC as approved by MOD in Mar 2001 are as under:-

(a) To develop character, comradeship, discipline, leadership, secular outlook, spirit of adventure, sportsmanship and ideals of selfless service among the youth of the country.

(b) To create a human resource of organized, trained and motivated youth, to provide leadership in all walks of life and always be available for the service of the nation.

(c) To provide a suitable environment to motivate the youth to take up a career in the Armed Forces.

Administration

1.13 The NCC organisation is administered through the MOD. Director General NCC conducts the basic functions of the NCC.

Advisory Committees

1.14 The functioning of the NCC is the responsibility of the Centre as well as the States. The various advisory committees constituted under Section 42 of the NCC Act are discussed in succeeding paragraphs.

1.15 **Central Advisory Committee.** The committee used to meet once in two years, to advise the Government of India on matters concerning policy connected with the constitution and administration of the NCC. Consequent to the directions given by the Hon'ble Raksha Mantri during the 39th CAC meeting, the frequency of the CAC has now been revised to once in a year. The composition of the committee is as follows:-

- (a) Raksha Rajya Mantri - Chairman
- (b) One MP of Rajya Sabha - Shri V Hanumantha Rao
- (c) Two MPs of **Lok Sabha** - Shri Brajesh Pathak
- Shri Vijayendra Pal Singh Badnore
- (d) Three Service Chiefs - Ex-Officio Members
- (e) Defence Secretary - Ex-Officio Member
- (f) Secretary Education - Ex-Officio Member
Government of India
- (g) Financial Advisor, Defence - Ex-Officio Member
Services
- (h) **Five Non-Official** members - Sqn Ldr Rajinder Singh Chib, VSM (Retd)
nominated by the Central Govt.
 - Shri Arjun Singh Jasrotia, IG BSF (Retd)
 - Lt Col (Ms) Neela K Pandit (Retd)
 - Dr George Mathew
 - Dr (Smt) Zill-e-Huma
- (j) **Director General NCC** - Ex-Officio Secretary

1.16 This is the most important forum wherein policy matters on NCC are discussed at the highest level. The CAC meeting reviews the functioning of NCC including its aims, resources, results achieved, and future plans.

1.17 **State Advisory Committee.** Each State has a State Advisory Committee on the lines of Central Advisory Committee. This Committee comprises Senior Officials of the State Governments and the State Deputy Directors General NCC. The State Advisory Committee meets every year to oversee and advise on the functioning of NCC in the State.

1.18 **Joint States Representatives & Deputy Directors General Conference (JSR&D).** In view of the multiplicity of responsibility, control and procedures in States, Central Govt and Educational Department and resultant difficulties of working and functioning of the NCC, JSR&D Conference was constituted to address such issues. The conference is held once in two years. Its composition is as follows:-

- (a) **Ministry of Defence.**
- (i) Raksha Mantri - Chairman
 - (ii) Defence Secretary - Member
 - (iii) Additional Secretary - Member
 - (iv) Joint Secretary - Member
 - (v) Financial Advisor - Member
(Defence Services)
- (b) **Service Headquarters**
- Training
- (i) Army HQ - Director General Military
 - (ii) Naval HQ - Director of Naval Training
 - (iii) Air HQ - Assistant Chief of Air Staff
(Training)
- (c) **States/Union Territories** - Secretary Education of States and UTs (if NCC is Controlled by any other department, then Secretary of that department).
- (d) **NCC HQ**
- Director General NCC
 - Additional Directors General NCC
 - Deputy Directors General
 - Director Co-ordination
- (e) **State Directorates & Training Academies**
- Deputy Directors General of State
 - Directorates & Commandants of Training Academies_____

CHARTER OF DUTIES – P & C DTE

DDG (P & C)

1. Will be responsible for functioning of Coord, Planning and Publicity sections at NCCHQ.
2. Oversee arrangements and conduct of all conferences pertaining to NCC HQ.,
3. Oversee ceremonial matters.
4. Co-ordination between Dtes and NCC HQ, between NCC HQ and the MOD/VVIP/VIPs.
5. Oversee constitution of State Advisory Committees and Central Advisory Committee (CAC).
6. Oversee conduct of DG's/ADG's meeting at NCC HQ.
7. Oversee submission of various returns to MOD.
8. Oversee processing of Parliament Questions with the MOD/Dtes and correspondence from VVIP/VIPs.
9. Charter of duties-NCCHQ, Dtes, Gp HQs and Units.
10. Oversee processing of Annual Inspection Reports of NCC Units and Gp HQ.
11. All matters pertaining to PE/PET of NCC Dtes, Gp HQs, and NCC Units including CCPA cases regarding amendment of PE/PET.
12. Policy planning and issue of orders for command and control of NCC Units.
13. RDC/IDC/NCC Day duties as per laid-down orders.
14. Provision of advise on all training policy matters and activities for Navy/Air force whenever sought for.

Director (Coord)

1. Officiate as DDG(P&C) in the latter's absence.
2. Preparation and issue of Agenda, after obtaining inputs from internal and external Dtes, on important conferences/Committees like CAC, JSR&D & DDsG Conference.
3. Preparation and issue of minutes of the above conferences.
4. Constitution of State Advisory Committees.
5. Consolidation and forwarding of replies to Parliament Questions after receipt of information from internal Dtes.
6. Preparation of briefs on NCC and material for consultative Committee of the Ministry of Defence.
7. Issue of DG's Tour Notes after receiving draft on the same from SO to DG or the visiting State Dte. Compile and monitor progress on DG's tour notes and submit to DG for perusal.
8. Preparation and issue of Agenda and the subsequent minutes of DG's and ADG(A)'s periodical meetings with the Ministry of Defence.
9. Preparation and issue of minutes of DG's and ADG(A)'s meeting at NCC HQ, except meetings concerning RDC.
10. Tour programme of VIPs and DDsG NCC States.
11. Leave policy/planning and processing in respect of State DDsG.
12. Staff duties.
13. To carry out liaison with civil/military police and CBI for making security arrangements during PM's Rally, VIP visits to the RDC and various other RDC & IDC functions.
14. To carry out all the security arrangements including holding of security conferences and issue of security passes, obtaining letters of officials, participants and spectators and sending these to the PM's Security Office.
15. To monitor consolidation and submission of annual and returns to the MOD.

16. To monitor progress on the following :-
 - (a) 20 Point Programme.
 - (b) Interaction between Defence Services Officials and Foreign nationals.
17. To monitor progress on feedback on the NCC from NCC Dtes and educational institutions.
18. To plan and issue programme of State DDsG's visit to the RD Camp, PM's Rally and NCC Conferences.
19. To prepare briefs for DG, ADG(A) and DDG(P&C)
20. Aims of NCC.

Joint Director (Coord-D)

1. Officiate as Director Coord in the latter's absence.
2. To assist Director Coord in functions of Coord matters.
3. Issue of Identity Cards to serving/retired NCC OTAs at NCC HQ and NCC Trg Schools.
4. Convening of Boards of Officers and Court of Inquiry in NCC HQ.
5. Education Scholarship Scheme for Army Personnel and Welfare of Services Officers.
6. Institutions of new honors and awards.
7. Printing, preparation and issue of Invitation Cards connected with all functions of RDC PM's Rally & ID Camp, preparation of invitees lists, making of seating plans and ushering of invitees.
8. Process all matters concerning dress regulations and issuance of relevant orders.
9. Secy NCC Day functions.
10. Plan and organize Investiture Ceremony during RDC.
11. To assist Dir (Coord) to carry out all the security arrangements including holding of security Conferences and issue of security passes, obtaining letters of officials, participants and spectators and sending these to the PM's Security Office.
12. To consolidate and submit annual returns to the Ministry.
13. To assist Dir (Coord) in monitoring progress on the following:-
 - (a) 20 Point Programme
 - (b) Interaction between Defence Services Officials and Foreign nationals.

Joint Director (Planning)

1. Revision, amendments and extension of PE of NCC HQ and Dte.
2. Revision amendments of PE of Gp HQs, Units, OTS Kamptee and WOTS Gwalior.
3. Command and control of NCC Units.
4. Graduated Plan for expansion of the NCC.
5. New raisings and disbandment of Units/Gp HQ.
6. Shifting of Units/Gp HQ.
7. Parliament questions concerning planning.
8. Designation/re-designation and up-gradation of appointments in NCC HQ, Gp HQ and Units.
9. Charter of duties in NCC HQ.
10. CCPA cases regarding amendments to PE.
11. Re-organisation of NCC HQ.
12. Planning of units under suspended animation.
13. Re-affiliation of NCC troops/Sub-units/units.
14. Withdrawal and re-allotment of sub-units/units to various colleges.
15. Enrolment policy.
16. Cultural activities during RDC and ID Camp including Inter Dte Cultural Competitions for PM's RD Banner.
17. Issue of Policy letters.
18. Authorised Cadet Strength.

Deputy Director (Planning)

1. To assist JD (Plg) in functions of Plg Section.
2. Raising of troops/sub-units/units in schools and colleges respectively.
3. Withdrawal and re-allotment of troops to various schools.
4. Authorisation, allotment and enrolment of NCC cadets (enrolment statistics only).
5. Authorisation of NCC Officers Messes.
6. Units/Sub-Units under suspended animation.
7. Officers on loans from services HQ.
8. Cases dealing with instructor/cadet ratio.
9. Raising of the NCC in Navodaya Vidyalayas, Kendriya Vidyalayas, Sainik Schools, Public Schools and Residential Merit Scholarship Schools.
10. Declaring of Army Units as Open Units.
11. Conversion of Technical Units.
12. Command and control, organization, administration and training instructions for Air Force Squadrons NCC, issued by Air HQ.
13. Command and control instructions issued by Army HQ (SD-5) for NCC Dtes and Army NCC Units.
14. Command and control instructions for Naval NCC Units issued by Naval HQ.
15. Cultural activities in RD & ID Camp.

Joint Director (Publicity)

1. Organising publicity of Centrally organized camps/functions, Central Advisory Committee Conferences, JSR&D Conferences, visits of foreign delegates and cadets, Youth Exchange Programme, expeditions, adventure activities and other related activities.
2. Collection of press clipping/publicity material.
3. Issue policy instructions on publicity to Dtes.
4. Liaison with Central Publicity Departments and agencies.
5. Liaison with national print and electronic media.
6. Photography & Video recording of various functions/activities.
7. Publication of annual journal '**The Cadet**'.
8. Publication of quarterly **NCC Newsletter**.
9. Maintain library of audio and video cassettes/photo albums and negatives.
10. Messages from VVIPs on NCC day.
11. Maintaining of Magazines/New Papers.
12. Setting up of NCC Motivation Hall.
13. Approval for season Greeting Cards.

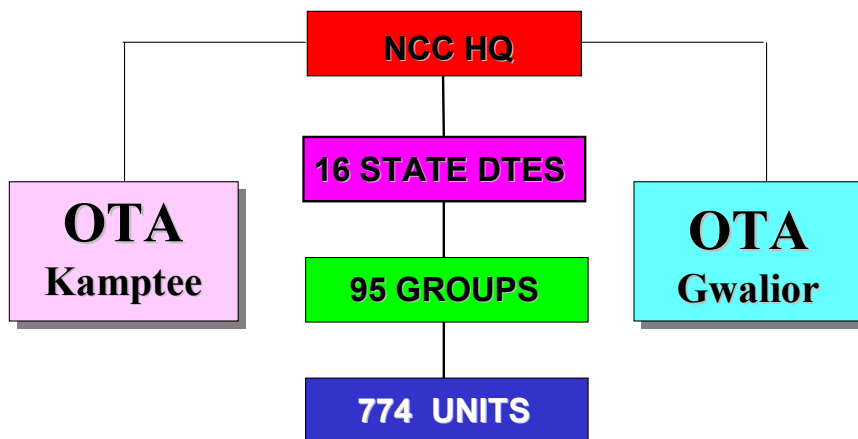
ORGANISATION OF
DIRECTORATE GENERAL NCC

DG (Lt Gen)

2 Addl DsG (Maj Gen/Eqv)

5 DDsG (Brig/Eqv)

ORGANISATION OF NCC



(ARMY 657, NAVY 59, AF 58)

DETAILS OF NCC UNITS

<u>TYPE OF NCC UNIT</u>	<u>NO</u>
<u>ARMY</u>	
■ ARMD SQN	22
■ ARTY REGT	02
■ ARTY BTY	20
■ ENGR REGT	02
■ ENGR COY	11
■ SIG REGT	01
■ SIG COY	13
■ MED BN	02
■ MED COY	11
■ R&V REGT	03
■ R&V COY	15

CONTD

<u>TYPE OF NCC UNIT</u>	<u>NO</u>
■ EME BN	02
■ EME COY	06
■ CTR	11
■ CTC	12
■ INF BN	369
■ INF INDEP COY	46
■ GIRLS BN	97
■ GIRLS INDEP COY	12
■	
ARMY TOTAL	657
NAVAL	59
AIR	58
TOTAL	<u>774</u>

TYPES OF NCC ORGS

- **HQ** HQ NCC,DTE,GROUP HQ,BN & COYHQ
- **ARMY** **TECHNICAL**(ENGINEER,SIGNALS, EME,MEDICAL,CTR,CTC)
NONTECHNICAL(INFANTRY, ARMOURED AND ARTY)
- **AIR** FLYING & TECH
- **NAVY** UNIT,MEDICAL,NAVAL TECH, DAS
- **TRG EST** OTA- GWALIOR & OTA- KAMPTEE

CADET STRENGTH OF ORGS

	<u>ARMY</u>	<u>NAVY</u>	<u>AIR FORCE</u>
■ <u>SENIOR DIV(BOYS)</u>			
PL	52	DIV-50	FLT - 100
COY	160	-	-
BN	640-1120	200-400	SQN- 200
(4-7 COYS)			
■ <u>SENIOR WING(GIRLS)</u>			
PL	- 52		
COY	- 160		
BN	- 320-1120		
■ <u>JUNIOR DIVISION(BOYS & GIRLS)</u>			
TP	- 100	100	100
■ <u>EACH SD UNIT CAN HAVE MAX OF 24 TPS-2400 CADETS</u>			

PROCEDURE FOR OPENING OF NCC IN THE SCHOOL/COLLEGE

1. Institutions desirous of having NCC are required to apply formally on the prescribed format duly completed (eight copies) to the CO of concerned nearest NCC Unit, where these forms are available. In case of the Private/Self Financing institutions, concurrence should be endorsed at Ser 16 of the application form by the Sponsor / Head of the institution for bearing the financial implications.
2. Institution should fulfill the requisite pre-conditions are as follows :-
 - (a) Availability of students for enrollment.
 - (b) Availability of eligible teachers to be appointed as Associate NCC Officer. One ANO per school/college for Junior Division or Senior Division cadets.
 - (c) Availability of parade ground, storeroom for NCC.
 - (d) Short Range for firing in the vicinity.
 - (e) Supplementing financial resources (in case of Govt aided institutions). Private institutions are required to bear entire expenditure of the State's share. Details will be available with nearest NCC Bn HQ.
3. The applications submitted by the institutions are scrutinized by the Unit and feasibility of raising NCC in the institution is also examined. On fulfillment of the conditions, the application is forwarded to Gp HQ for their recommendations. Gp HQ forwards the application to Dte with their recommendations endorsed on the relevant para of the application.
4. At Directorate level, in case of the State Govt aided institutions, the applications are forwarded to the State Govt for

their commitment for bearing their share of the financial implications. Endorsement of the competent authority at para 16 of the applications is required in case of new raisings of NCC sub units. However, in case of withdrawal of NCC sub unit from one institution and it's re allotment to another one, the endorsement of the State Govt is not mandatory. If no response is received from the State Govt within 30 days , it is presumed that the State Govt has no objection to the proposal of the withdrawal/ re allotment.

5 In case of the self financing institutions or the institutions sponsored by other than the State Govts (like Kendriya Vidyalayas, Jawahar Navodaya Vidyalayas, Military Schools etc), the endorsement of the Head of the institution or the sponsor is required at para 16 of the application for the financial commitment.

6. Once the commitment to bear the financial implications is endorsed and the cadet strength becomes available, the Dte forwards the applications to NCC HQ for sanction of the raising.

7. This HQ scrutinizes the applications on the basis of criterion of waiting list seniority, endorsement for financial commitment for the State Govt / sponsor share, availability of cadet str etc, and on being found eligible, sanction is accorded and communicated to the Dte.

8. The Dte, in turn, communicates the sanction to concerned Gp HQ who in turn communicates to the Unit and after that the process of raising starts.

9. Dte can recommend out of turn sanction for prestigious institutions.

PROCEDURE FOR OPENING OF NCC IN THE SCHOOL/COLLEGE

1. Institutions desirous of having NCC are required to apply formally on the prescribed format duly completed (eight copies) to the CO of concerned nearest NCC Unit, where these forms are available. In case of the Private/Self Financing institutions, concurrence should be endorsed at Ser 16 of the application form by the Sponsor / Head of the institution for bearing the financial implications.
2. Institution should fulfill the requisite pre-conditions are as follows :-
 - (a) Availability of students for enrollment.
 - (b) Availability of eligible teachers to be appointed as Associate NCC Officer. One ANO per school/college for Junior Division or Senior Division cadets.
 - (c) Availability of parade ground, storeroom for NCC.
 - (d) Short Range for firing in the vicinity.
 - (e) Supplementing financial resources (in case of Govt aided institutions). Private institutions are required to bear entire expenditure of the State's share. Details will be available with nearest NCC Bn HQ.
3. The applications submitted by the institutions are scrutinized by the Unit and feasibility of raising NCC in the institution is also examined. On fulfillment of the conditions, the application is forwarded to Gp HQ for their recommendations. Gp HQ forwards the application to Dte with their recommendations endorsed on the relevant para of the application.
4. At Directorate level, in case of the State Govt aided institutions, the applications are forwarded to the State Govt for their commitment for bearing their share of the financial

implications. Endorsement of the competent authority at para 16 of the applications is required in case of new raisings of NCC sub units. However, in case of withdrawal of NCC sub unit from one institution and it's re allotment to another one, the endorsement of the State Govt is not mandatory. If no response is received from the State Govt within 30 days , it is presumed that the State Govt has no objection to the proposal of the withdrawal/ re allotment.

5 In case of the self financing institutions or the institutions sponsored by other than the State Govts (like Kendriya Vidyalayas, Jawahar Navodaya Vidyalayas, Military Schools etc), the endorsement of the Head of the institution or the sponsor is required at para 16 of the application for the financial commitment.

6. Once the commitment to bear the financial implications is endorsed and the cadet strength becomes available, the Dte forwards the applications to NCC HQ for sanction of the raising.

7. This HQ scrutinizes the applications on the basis of criterion of waiting list seniority, endorsement for financial commitment for the State Govt / sponsor share, availability of cadet str etc, and on being found eligible, sanction is accorded and communicated to the Dte.

8. The Dte, in turn, communicates the sanction to concerned Gp HQ who in turn communicates to the Unit and after that the process of raising starts.

9. Dte can recommend out of turn sanction for prestigious institutions.

Appendix 'A' issued with Dte
Gen NCC letter
No.0641/NCC/PLG dated 11
Aug 71

APPLICATION FORM FOR RAISING OF SENIOR DIVISION
NCC SUB UNIT/JUNIOR DIVISION TROOP

(ARMY WING)

1. (a) Name of Institution :

(b) Funded by : Central Govt/ State Govt
aided/Self financing

2. Department of Education under whom
functioning :

3. Number of NCC Units/Coys/Troops (if any)
already functioning in the institution :

4. Name of NCC unit to which affiliated
(if applicable) :

5. Nearest NCC Unit/Sub Unit (if known) :

6. Number of NCC Units/Coys/Troops desired
to be raised/allocated(and its cadet strength) :

7. Total number of students in the college/school: -

<u>For Senior Division</u>		<u>Boys</u>	<u>Girls</u>	<u>Total</u>
10+1/Ist Year	-
10+2/IIInd Year	-
IIIrd Year	-
Total	-
<u>For Junior Division</u>				
8 th Class	-

9 th Class	-
10 th Class	-
Total	-

8. Name(s) of Lecturer(s)/Teacher(s) :
-
recommended for pre-commissioned
-
training in case NCC Unit/Coy/Troop
is raised/allocated. State educational
qualifications and Appointment.

Conditions for raising a Senior Division NCC Unit/Coy or Junior Division Troop NCC: -

9. A Unit/Coy/Troop or part thereof of the Senior/Junior Division is raised in a College/School subject to the following conditions: -

- (a) The college/school shall provide from among the members of its staff NCC officers for the unit/coy/troops at the scales prescribed in Peace Establishment.
- (b) The college/school shall give an undertaking that it can enroll and maintain up to strength of unit/coy/troop or part thereof, which may be allotted to it.
- (c) The college/school shall provide for the unit/coy/troop or part thereof, which may be allotted to it, a storeroom for the storage of clothing and equipment and an office room for the unit/coy/troop office.
- (d) The college/school shall provide a suitable miniature rifle range or arrange to obtain the use of such a miniature rifle range.
- (e) The college/school shall be in a position to supplement from its own funds the financial grants made by the State Govt for the unit/coy/troop or part thereof which may be allotted to it.
- (f) The college/school shall be in a position to provide the services of a lascar as per authorisation of Peace Establishment for smooth conduct of NCC activities (For Self financing institutions).

10. Provided that the State Government may, in any case, relax wholly or in part the provision of clause (e) or if it is satisfied that the requisite facilities are provided by schools located in the same place the provisions of clause (c) and (d).

11. Declaration by Head of Institution

(a) I hereby declare that the raising of a troop in my College/School will be subject to the conditions stipulated in Rule 3 (in respect of Senior Division) and in Rule 4 (in respect of Junior Division) of the NCC Act and Rules (Boys) and Rule 3 of NCC Act and Rules (Girls Division) and I will not request for withdrawal of NCC before ten years.

(b) I further declare that the College/School will ensure the following: -

(i) Enrolment of cadets to the maximum required strength and to maintain the same consistently during the training session.

(ii) Regular attendance of cadets on parade up to the required percentage lay down.

(iii) Regular attendance in camps of NCC Cadets and NCC Officer (s) of the College/School.

(iv) Maintenance of proper discipline of NCC Officers and NCC Cadets.

(v) Safeguards to ensure NCC Cadets of my Institution return all NCC stores, equipment and clothing issued to them for training before they withdraw/leave, the institution or give up NCC.

(vi) Accommodation as required will be provided for office storeroom and strong room.

(vii) Arrangement for medical examination of cadets will be made.

12. In the events of any unsatisfactory performance as regards the points Referred to in Para 11 above the NCC unit/coy/troop will be liable to be disbanded or re-allotted/transferred to an other College/School at the discretion and decision of the Deputy Director General of NCC.

Place:

Signature of the Head of Institution

Date:

(Name in Block Letter)

13. Recommendation of the OC Unit to which the proposed Unit/coy/Troop is to be affiliated. Confirming that the financial commitments vide SNCCO 1/S/65 have been accepted by the Institution and Sponsoror.

Place:

Signature

Date:

(Name in Block Letter)

14. Recommendation of the NCC Group Commander.

Place:

Signature

Date:

(Name in Block Letter)

15. Specific recommendation of the Deputy Director General of NCC.

Covering prospects of response to cadet in take, training facilities radius of action/distances, availability of official and domestic accommodation, administrative feasibility.

Place:

Signature

Date:

(Name in Block Letter)

16. Recommendations of State Government / Sponsor.

The financial commitment as laid down in the Model Budget in respect of the State Government/Sponsor's responsibility is accepted as amended from time to time.

Place:

Signature _____

Date:

Official/Sponsoror)

(Competent State Govt Official/
Concerned Ministry

NOTE: In the event of a private Institution this commitment will be accepted by the Head of the Private Institution.

Appendix 'B' issued with Dte Gen
NCC
letter No.0641/NCC/PLG dated 11
Aug 71

APPLICATION FORM FOR RAISING OF SENIOR DIVISION
NAVAL
WING UNIT NCC/JUNIOR DIVISION NAVAL TROOP NCC

(NAVAL WING)

NOTE: - Application Form for Raising of Senior/Junior Division in Naval
NCC Wings, please contact the nearest Naval NCC Unit.

Appendix 'C' issued with Dte Gen
NCC
letter No.0641/NCC/PLG dated 11
Aug 71

APPLICATION FORM FOR RAISING OF AIR WING
SQUADRON OF SENIOR DIVISION NCC/AIR WING TROOP OF
JUNIOR DIVISION NCC

(AIR WING)

NOTE: - Application Form for Raising of Senior/Junior Division in Air
NCC Wings, please contact the nearest Air NCC Unit.

Appendix 'D' issued with Dte
Gen NCC letter
No.0641/NCC/PLG dated 11
Aug 71

APPLICATION FORM FOR RAISING OF GIRLS DIVISION
SENIOR WING NCC SUB UNIT/JUNIOR WING TROOP

- (a) Name of Institution :
- (b) Funded by : Central Govt/ State Govt aided/Self financing
2. Department of Education under whom functioning :
3. Number of NCC Units/Coys/Troops (if any) already functioning in the institution :
4. Name of NCC unit to which affiliated (if applicable) :
5. Nearest NCC Unit/Sub Unit (if known) :
6. Number of NCC Units/Coys/Troops desired to be raised/allocated(and its cadet strength) :
7. Total number of students in the college/school: -

<u>For Senior Division/Wing</u>	<u>Boys</u>	<u>Girls</u>	<u>Total</u>
10+1/Ist Year	-
10+2/IIInd Year	-
IIIrd Year	-
Total	-
<u>For Junior Division/Wing</u>			
8 th Class	-
9 th Class	-

10 th Class	-
Total	-

8. Name(s) of Lecturer(s)/Teacher(s) :
-
recommended for pre-commissioned
-
training in case NCC Unit/Coy/Troop
is raised/allocated. State educational
qualifications and Appointment.

Conditions for raising a Senior Wing (Girls Division) NCC Unit/Coy or Junior Wing (Girls Division) NCC Troop :-

9. Girls Division unit or part thereof is raised in a College/School subject to the following conditions: -
- (a) The college/school shall provide from among the members of its permanent teaching staff women officers for the unit.
 - (b) The college/school shall give an undertaking that it can enroll and maintain up to strength of unit/coy/troop or part thereof, which may be allotted to it.
 - (c) The college/school shall provide for the unit/coy/troop or part thereof, which may be allotted to it, a storeroom for the storage of clothing and equipment and an office room for the unit/coy/troop office.
 - (d) The college/school shall arrange for the use of a suitable parade ground.
 - (e) The college/school shall provide a suitable miniature rifle range or arrange to obtain the use of such a miniature rifle range.
 - (f) The college/school shall be in a position to supplement from its own funds the financial grants made by the State Govt for the unit/coy/troop or part thereof which may be allotted to it.
 - (g) The college/school (especially co-educational) shall provide a suitable room/apartment with a mirror for the girl cadets to change their civilian dress to uniform and vice-versa.
 - (h) Thee college/school shall make suitable arrangements for storage by the individual girl cadets of their uniform and other items in, as far as possible, separate built in or other almirahs or boxes in the school or college building.

(j) The college/school shall, as far as possible allow the use of its buses to carry the girl cadets from/to their residence before/after parade hours.

(k) The college/school shall be in a position to provide the services of a lascar as per authorisation of Peace Establishment for smooth conduct of NCC activities (For Self financing institutions).

10. Provided that the State Government may, in any case, relax wholly or in part the provision of clause (e) or if it is satisfied that the requisite facilities are provided by schools or colleges located in the same place the provisions of clause (c) and (d).

11. Declaration by Head of Institution

(a) I hereby declare that the raising of a troop in my College/School will be subject to the conditions stipulated in Rule 3 of NCC Act and Rules (Girls Division) and I will not request for withdrawal of NCC before ten years.

(b) I further declare that the College/School will ensure the following: -

(i) Enrolment of cadets to the maximum required strength and to maintain the same consistently during the training session.

(ii) Regular attendance of cadets on parade up to the required percentage lay down.

(iii) Regular attendance in camps of NCC Cadets and NCC Officer (s) of the College/School.

(iv) Maintenance of proper discipline of NCC Officers and NCC Cadets.

(v) Safe Guards of ensure NCC Cadets of my Institution return all NCC stores, requirement and clothing issued to them for training before they withdraw/leave, the institution or give up NCC.

(vi) Accommodation as required will be provided for office storeroom and strong room.

(vii) Arrangement for medical examination of cadets will be made.

12. In the events of any unsatisfactory performance as regards the points Referred to in Para 11 above the NCC unit/coy/troop will be liable to be disbanded or re-allotted/transferred to an other College/School at the discretion and decision of the Deputy Director General of NCC.

Place: _____ Signature of the Head of Institution
Date: _____ (Name in Block Letter)

13. Recommendation of the OC Unit to which the proposed Unit/coy/Troop is to be affiliated.

Confirming that the financial commitments vide SNCCO 1/S/65 have been accepted by the Institution and Sponsoror.

Place: _____ Signature
Date: _____ (Name in Block Letter)

14. Recommendation of the NCC Group Commander.

Place: _____ Signature
Date: _____ (Name in Block Letter)

15. Specific recommendation of the Deputy Director General of NCC.

Covering prospects of response to cadet in take, training facilities radius of action/distances, availability of official and domestic accommodation, administrative feasibility.

Place: _____ Signature
Date: _____ (Name in Block Letter)

16. State Government's/Sponsoror's recommendations.

The financial commitment as laid down in the Model Budget in respect of the State Government/Sponsoror's responsibility is accepted as amended from time to time.

Place:

Signature _____

Date:

(Competent State Govt Official/
Concerned Ministry

Official/Sponsoror)

NOTE: In the event of a private Institution this commitment will be accepted by the Head of the Private Institution.

**APPLICATION FORM FOR RAISING OF SENIOR DIVISION
NAVAL
WING UNIT NCC/JUNIOR DIVISION NAVAL TROOP NCC**

(NAVAL WING)

1. Proposed location of the Unit :
2. Nearest Railway Station with distance :
3. Names of Institutions from which cadets can be enrolled :
4. Total number of male students in the Colleges/Institutions: -

<u>For Senior Division</u>	<u>Boys</u>	<u>Girls</u>	<u>Total</u>
10+1/Ist Year	-
10+2/IIInd Year	-
IIIrd Year	-
Total	-
<u>For Junior Division</u>			
8 th Class	-
9 th Class	-
10 th Class	-
Total	-
5. Present authorized strength of the NCC in the Colleges/Institutions (where applicable) :
6. Actual enrolment (where applicable) :
7. General response to the NCC :
8. Proposed strength of the Naval Unit to be

raised (i.e. 4 Div, 6 Div or 8 Div) Junior Div Tp:

9. Availability of Professor(s)/Lecturer(s) :
.....
Teacher(s) for part-time Commission in the
Naval Wing of the NCC (One Officer per
Division Troop is the requirement)

10. Number of Junior Division Naval Wing Tps :

.....
NCC in Station (Information required for Junior
Division Troops only)

Conditions for raising a Senior Division NCC Unit/Coy or Junior Division Troop NCC: -

11. A Naval Wing Unit/Troop or part thereof of the Senior/Junior Division is raised in a College/School subject to the following conditions: -

(a) The college/school shall provide from among the members of its staff NCC officers for the unit/coy/troops at the scales prescribed in Peace Establishment.

(b) The college/school shall give an undertaking that it can enroll and maintain up to strength of unit/coy/troop or part thereof, which may be allotted to it.

(c) The college/school shall provide for the unit/coy/troop or part thereof, which may be allotted to it, a storeroom for the storage of clothing and equipment and an office room for the unit/coy/troop office.

(d) The college/school shall provide a suitable miniature rifle range or arrange to obtain the use of such a miniature rifle range.

(e) The college/school shall be in a position to supplement from its own funds the financial grants made by the State Govt for the unit/coy/troop or part thereof which may be allotted to it.

10. Provided that the State Government may, in any case, relax wholly or in part the provision of clause (e) or if it is satisfied that the requisite facilities are provided by schools located in the same place the provisions of clause (c) and (d).

11. **Declaration by Head of Institution**

(a) I hereby declare that the raising of a troop in my College/School will be subject to the conditions stipulated in Rule 3 (in respect of Senior Division) and in Rule 4 (in respect of Junior Division) of the NCC Act and Rules (Boys) and Rule 3 of NCC Act and Rules (Girls Division) and I will not request for withdrawal of NCC before ten years.

- (b) I further declare that the College/School will ensure the following: -
- (i) Enrolment of cadets to the maximum required strength and to maintain the same consistently during the training session.
 - (ii) Regular attendance of cadets on parade up to the required percentage lay down.
 - (iii) Regular attendance in camps of NCC Cadets and NCC Officer (s) of the College/School.
 - (iv) Maintenance of proper discipline of NCC Officers and NCC Cadets.
 - (v) Safe Guards of ensure NCC Cadets of my Institution return all NCC stores, requirement and clothing issued to them for training before they withdraw/leave, the institution or give up NCC.
 - (vi) Accommodation as required will be provided for office storeroom and strong room.
 - (vii) Arrangement for medical examination of cadets will be made.

12. In the events of any unsatisfactory performance as regards the points Referred to in Para 11 above the NCC unit/coy/troop will be liable to be disbanded or re-allotted/transferred to an other College/School at the discretion and decision of the Deputy Director General of NCC.

Place: _____ Signature of the Head of Institution
Date: _____ (Name in Block Letter)

13. Recommendation of the OC Unit to which the proposed Unit/coy/Troop is to be affiliated. Confirming that the financial commitments vide SNCCO 1/S/65 have been accepted by the Institution and Sponsoror.

Place: _____ Signature
Date: _____ (Name in Block Letter)

14. Recommendation of the NCC Group Commander.

Place:

Signature

Date:

(Name in Block Letter)

15. Specific recommendation of the Deputy Director General of NCC.

Covering prospects of response to cadet intake, training facilities radius of action/distances, availability of official and domestic accommodation, administrative feasibility.

Place:

Signature

Date:

(Name in Block Letter)

16. State Government's/Sponsor's recommendations.

The financial commitment as laid down in the Model Budget in respect of the State Government/Sponsor's responsibility is accepted as amended from time to time.

Place:

Signature _____

Date:
Official/Sponsor)

(Competent State Govt Official/
Concerned Ministry

NOTE: In the event of a private Institution this commitment will be accepted by the Head of the Private Institution.

**APPLICATION FORM FOR RAISING OF SENIOR DIVISION
NCC SUB UNIT/JUNIOR DIVISION TROOP**

(ARMY WING)

1. Name of Institution :
(funded by Govt/Govt aided/Self financing)
2. Department of Education under whom
functioning :
3. Number of NCC Units/Coys/Troops (if any)
already functioning in the institution :
4. Name of NCC unit to which affiliated
(if applicable) :
5. Nearest NCC Unit/Sub Unit (if known) :
6. Number of NCC Units/Coys/Troops desired
to be raised/allocated(and its cadet strength) :
7. Total number of students in the college/
school :

<u>For Senior Division</u>	<u>Boys</u>	<u>Girls</u>	<u>Total</u>
10+1/Ist Year	-
10+2/IIInd Year	-
IIIrd Year	-
Total	-
<u>For Junior Division</u>			
8 th Class	-
9 th Class	-
10 th Class	-
Total	-

8. Name(s) of Lecturer(s)/Teacher(s) :
recommended for pre-commissioned
training in case NCC Unit/Coy/Troop
is raised/allocated. State educational
qualifications and Appointment.

Conditions for raising a Senior Division NCC Unit/Coy or Junior Division Troop NCC: -

9. A Unit/Coy/Troop or part thereof of the Senior/Junior Division is raised in a College/School subject to the following conditions: -

(a) The college/school shall provide from among the members of its staff NCC officers for the unit/coy/troops at the scales prescribed in Peace Establishment.

(b) The college/school shall give an undertaking that it can enroll and maintain up to strength of unit/coy/troop or part thereof, which may be allotted to it.

(c) The college/school shall provide for the unit/coy/troop or part thereof, which may be allotted to it, a storeroom for the storage of clothing and equipment and an office room for the unit/coy/troop office.

(d) The college/school shall provide a suitable miniature rifle range or arrange to obtain the use of such a miniature rifle range.

(e) The college/school shall be in a position to supplement from its own funds the financial grants made by the State Govt for the unit/coy/troop or part thereof which may be allotted to it.

10. Provided that the State Government may, in any case, relax wholly or in part the provision of clause (e) or if it is satisfied that the requisite facilities are provided by schools located in the same place the provisions of clause (c) and (d).

11. **Declaration by Head of Institution**

(a) I hereby declare that the raising of a troop in my College/School will be subject to the conditions stipulated in Rule 3 (in respect of Senior Division) and in Rule 4 (in respect of Junior Division) of the NCC Act and Rules (Boys) and Rule 3 of NCC Act and Rules (Girls Division) and I will not request for withdrawal of NCC before ten years.

(b) I further declare that the College/School will ensure the following: -

(i) Enrolment of cadets to the maximum required strength and to maintain the same consistently during the training session.

(ii) Regular attendance of cadets on parade up to the required percentage lay down.

(iii) Regular attendance in camps of NCC Cadets and NCC Officer (s) of the College/School.

(iv) Maintenance of proper discipline of NCC Officers and NCC Cadets.

(v) Safe Guards of ensure NCC Cadets of my Institution return all NCC stores, requirement and clothing issued to them for training before they withdraw/leave, the institution or give up NCC.

(vi) Accommodation as required will be provided for office storeroom and strong room.

(vii) Arrangement for medical examination of cadets will be made.

12. In the events of any unsatisfactory performance as regards the points Referred to in Para 11 above the NCC unit/coy/troop will be liable to be disbanded or re-allotted/transferred to an other College/School at the discretion and decision of the Deputy Director General of NCC.

Place:

Signature of the Head of Institution

Date:

(Name in Block Letter)

13. Recommendation of the OC Unit to which the proposed Unit/coy/Troop is to be affiliated. Confirming that the financial commitments vide SNCCO 1/S/65 have been accepted by the Institution and Sponsoror.

Place:

Signature

Date:

(Name in Block Letter)

14. Recommendation of the NCC Group Commander.

Place:

Signature

Date:

(Name in Block Letter)

15. Specific recommendation of the Deputy Director General of NCC.

Covering prospects of response to cadet in take, training facilities radius of action/distances, availability of official and domestic accommodation, administrative feasibility.

Place:

Signature

Date:

(Name in Block Letter)

16. State Government's/Sponsoror's recommendations.

The financial commitment as laid down in the Model Budget in respect of the State Government/Sponsoror's responsibility is accepted as amended from time to time.

Place:

Signature _____

Date:

(Competent State Govt Official/
Concerned Ministry

Official/Sponsoror)

NOTE: In the event of a private Institution this commitment will be accepted by the Head of the Private Institution.

Tele: 6194429
NCC

Directorate General

West Block-IV,
RK Puram, New
Delhi-66

No.8018/NCC HQ/Plg

Nov 2001

List A

WITHDRAWAL/RE ALLOTMENT OF NCC SUB UNIT/TROOP

1. Reference this HQ letter No.0641/NCC/PLG dated 11 Aug 71.
2. Over a period of time, it has been observed that NCC Units/Gp HQs/Dtes are not following the correct procedure for withdrawal/re-allotment of NCC sub unit/troop thereby resulting in delay in according approval of DG NCC. Common mistakes are enumerated below for guidance: -
 - (a) Correct application formats are not being used as given out vide our letter under reference in para 1 above.
 - (b) Proper description of sub unit and strength not filled in, i.e. Coy, Platoon, Division (Naval), Troop or Half Troop with strength.
 - (c) Details of strength of students in relevant classes at relevant ser of the application.
 - (d) Separate applications are not being forwarded for separate categories i.e. SD (Army, Naval & Air), SW, JD (Army, Naval & Air) & JW etc.
 - (e) Category-wise separate re-org plans for SD/SW/JD/JW etc are not being submitted.
 - (f) Ser 16 of Application for financial implication is found blank invariably. This serial must be endorsed by competent authority/Head of self financing institutions.
3. Fresh revised application forms are enclosed as Appendices 'A' to 'D' to this letter as following: -
 - (a) Army SD/JD - Appendix 'A'
 - (b) Naval SD/JD - Appendix 'B'
 - (c) Air SD/JD - Appendix 'C'
 - (d) Girls SW/JW - Appendix 'D'
4. Blank format of 'Re-organisation Plan' is attached as Appendix 'E'.

(R Sharma)
Lt Col
DD (Plg)
For DGNCC

ENROLMENT IN NCC

- **JUNIOR DIVISION/WING -CLASS VIII TO X**
 - **SENIOR DIVISION/WING -CLASS XI ONWARDS
INCLUDING COLLEGE**
- (“DIVISION” FOR BOYS ; “WING” FOR GIRLS)**

RIGHT TO INFORMATION

PUBLICITY IN NCC

1. The publicity Section of HQ DGNCC functions directly under DG NCC through DDG (P&C). The main task of Publicity Section is to project positive image of the NCC through Print and Electronic Media.

2. **Establishment of Publicity Section.** The Establishment of Publicity Section is as follows :-

Appointment	Authorized	Held	Deficiency
JD (Publicity)	One	One	Nil
SO/APRO	One	One	Nil
Assistant	One	One	Nil
UDC	Two	Two	Nil
LDC	One	Nil	One
Peon	One	One	Nil

3. The main task of Publicity Section is to keep public in general informed about the important happenings in the Corps. Both electronic and print media is utilized for the purpose. The method used for keeping the public informed are :-

(a) **Invitation to Media.** During all important event media persons both electronic and print are invited. They are issued with press note/press release covering of the details of the event. During these functions media persons are free to ask any question on any subject pertaining to the Corps.

(b) **Press Conferences.** Every year on the occasion of the NCC day celebrations in the month of Nov and during the conduct of Republic Day Camp in the month of Jan, press conference is organized. In these conferences a hand out covering all major development and achievements of the Corps is given to all media persons. Media persons are given all chances to ask any question on any subject pertaining to the Corps.

(c) **Quarterly Newsletter.** Every quarter we publish NCC quarterly News letter. This quarterly News letter covers all major happenings in the corps in a quarter. It is circulated to various VVIPs to include Governors/Lt governors, Chief Ministers of all states and Union Territories , Defence Minister, Raksha Rajya Mantri, Defence Secretary, all three Chiefs & Vice Chancellors of all Indian universities, NCC Dtes, Group HQs & Units. Copies of this news letter is also sent to various libraries so that maximum people can read it.

(d) **Annual Magazine.** Every year an Annual magazine titled, "The Cadet" is published. In this magazine views and impressions of cadets and officers about NCC are published. This magazine is also distributed to all addresses mentioned in para 2 (d) above. Its copies are also sent to various libraries where maximum number of people can read it.

(e) **Pull Out.** On the occasion of NCC day one page 'Pull Out' covering various details and benefits of NCC is published in newspapers of various States/Union Territories of India.

(f) **Publicity Material.** Publicity Section also publishes calendars, diaries, posters etc. highlighting activities of the NCC.

(g) **NCC Documentary Film.** Every year NCC documentary Film is telecast through National Channel of Doordarshan on the occasion of NCC Day celebrations held on the last Sunday of Nov every year.

(h) **Live Telecast.** A live telecast of DG NCC's interview on DD-1 (national) is carried out on the occasion of NCC Day celebrations held on the last Sunday of Nov every year. During its telecast any one viewing the programme can ask question to DGNCC with the help of phone.

4. **Funding.** Maximum work of publicity of NCC is carried out through Department of Audio Visual Publicity (DAVP), Parliament Street, New Delhi. In the Financial year 2005-06 Rs. 26 lakhs have been earmarked for the publicity purpose.

5. The publicity section of HQ DGNCC provides all possible information about the NCC activities to general public of our country. The section also provides all opportunity to media persons to ask question or clarify anything they wish to know about the corps, through press conferences and media interaction during various events.

THE RIGHT TO INFORMATION ACT 2005**PIOs - DG NCC**

Sr	Name of Officers	Address	Phone
<u>HQ DG NCC</u>			
<u>APPELLATE AUTHORITY</u>			
1	Addl DG (A)	HQ DG NCC West Block-IV RK Puram New Delhi-66	011-26194428 Fax - 26194428
<u>CENTRAL PUBLIC INFORMATION OFFICER</u>			
2	DDG (P&C)	HQ DG NCC West Block-IV RK Puram New Delhi-66	011-26194425 Fax - 26194425

NCC STATE DIRECTORATES**Assistant Central Public Information Officer - DG NCC****NCC DIRECTORATE ANDHRA PRADESH**

<u>Assistant Central Public Information Officer</u>				
Sl. No.	Name	Designation & Office Address	Tele No. Fax No. If Any	Sp Ap
1	Gp Cdr Guntur	NCC Gp HQ Guntur House NO. 2-14-113, 5 th Line Syamalanagar, Guntur-522 006	0863-2230754	All
2.	Gp Cdr Hyderabad	NCC Gp HQ Hyderabad	040-23296204	All
3	Gp Cdr Kakinada	NCC Gp HQ Kakinada Door No. 3-16B-107/A Officers Mess Santhinagar, Kakinada Pin – 533003	95884-2347208 Fax - 2340617	All
4	Gp Cdr Kurnool	NCC Gp HQ Kurnool Plot No. 87, Doctor's Colony, Kurnol-518002	958518 - 234537 Fax 232836	All
5	Gp Cdr Nizamabad	NCC Gp HQ Nizamabad Saikrupanagar, Vinayaknagar, Nizamabad-03	958462 - 235106	All
6	Gp Cdr Secunderabad	NCC Gp HQ Secunderabad Plot No. 6, KB Colony, Near AOC Kirkee Gate Secunderabad - 500026	05735 - 27805034	All
7	Gp Cdr Tirupathi	NCC Gp HQ Tirupati SV University, Tirupati-517502	08574-2248412	All
8.	Gp Cdr Vishakhapatnam	NCC Gp HQ Vishakhapatnam Door No. 9-36-9, Pithapur Colony Visahakhapnam-530003	0891-2553393	All
9.	Gp Cdr Warangal	NCC Gp HQ Warangal KLN Reddy Colony Subedari PO Hanamkonda Warangal-506 001	08712-2577343	All

NCC DIRECTORATE BIHAR & JHARKHAND

<u>Assistant Central Public Information Officer</u>				
Sl. No.	Name & Designation	Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
1.	Gp Cdr Bhagalpur	NCC Gp HQ Bhagalpur Bari Khanjarpur, Bhagalpur-812001	0641-2426213 Fax 2420518	All NCC Matters
2	Gp Cdr Gaya	NCC Gp HQ Gaya 208, AP Colony, Gaya-823001	0631-2420686 Fax 2420686	All NCC Matters
3	Gp Cdr Muzaffarpur	NCC Gp HQ Muzaffarpur Combined Bldg, Muzaffarpur-842001	0621-2222038 Fax 2222038	All NCC Matters
4	Gp Cdr Patna	NCC Gp HQ Patna NCC Bhawan, Rajendra Nagar Patna-800 016	0612-2671353	All NCC Matters
5	Gp Cdr Ranchi	NCC Gp HQ Ranchi Kachahari Road, Ranch-834001	0651-2203539 Fax 2203539	All NCC Matters

NCC DIRECTORATE DELHI

<u>Assistant Central Public Information Officer</u>				
Sl. No	Name & Designation	Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
1.	Gp Cdr Delhi 'B'	NCC Gp HQ Delhi B Old Rajdhani College, Kirti Nagar, New Delhi – 110015	25417692	All NCC Matters
2	Gp Cdr Delhi 'C'	NCC Gp HQ Delhi C B-6, Safdarjung Enclave New Delhi – 15	26181709-	All NCC Matters

NCC DIRECTORATE GUJARAT

<u>Assistant Central Public Information Officer</u>				
Sl. No	Name & Designation	Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
1.	Gp Cdr Ahmedabad	NCC Gp HQ Ahmedabad Near Law Garden, Ellis Birdge	079-26403813	All NCC Matters
2	Gp Cdr Vadodara	NCC Gp HQ Vadodara MS University Office Compound Fateh Gunj, Baroda-390002	0265-2787364	All NCC Matters
3	Gp Cdr Rajkot	NCC Gp HQ Rajkot Near AVPT Institute DH College Compond Rajkot-360 001	0281-2466250	All NCC Matters
4	Gp Cdr VV Nagar	NCC Gp HQ VV Nagar Behind Bhaikaka's Statue Near VP Sec College Vallabh Vidyanagar- 388120	02692-230007	All NCC Matters

NCC DIRECTORATE J&K

<u>Assistant Central Public Information Officer</u>				
Sl. No.	Name & Designation	Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
1.	Gp Cdr Jammu	NCC Gp HQ Jammu 82/AD Gandhi Nagar, Jammu-180004	0191-2430239 Fax - 2505651	All NCC Matters
2	Gp Cdr Srinagar	NCC Gp HQ Srinagar 2 NCC Group HQ, C/O 31 Sub Area, C/O 56 APO	0194-2430349	All NCC Matters

NCC DIRECTORATE KARNATAKA & GOA

<u>Assistant Central Public Information Officer</u>				
Sl. No	Name & Designation	Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
1.	Gp Cdr Bangalore 'A'	NCC Gp HQ Bangalore A United Mansions, IVth Floor No. 39, M.G. Road, Bangalore – 560001	080-22976500	All NCC Matters
2.	Gp Cdr Bangalore 'B'	NCC Gp HQ Bangalore B No. 8 Market Building, IIIrd Floor Cunningham Road Bangalore-52	080-22264671	All NCC Matters
3	Gp Cdr Belgaum	NCC Gp HQ Beglaum BC-104, Havelock Road Camp Belgaum-590001	0831-2421801 Fax - 2420315	All NCC Matters
4	Gp Cdr Bellary	NCC Gp HQ Bellary Infantry Road, Bellary Cantt-583102	08392-2242540	All NCC Matters
5	Gp Cdr Mangalore	NCC Gp HQ Mangalore 2 nd Floor, Goveas Complex Kankanady, Mangalore-575002	0824-2436518	All NCC Matters
6	Gp Cdr Mysore	NCC Gp HQ Mysore Vinobha Road, Mysore-570005	0821-2417910	All NCC Matters

NCC DTE KERALA

<u>Assistant Central Public Information Officer</u>				
Sl. No	Name & Designation	Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
1.	Gp Cdr Calicut	NCC Gp HQ Calicut West Hill Barracks, Calicut-05	0495-2382220	All NCC Matters
2.	Gp Cdr Ernakulum	NCC Gp HQ Ernakulum Pullepadi Jn., Chittor Road, Kochi- 35	0484-2382935	All NCC Matters
3	Gp Cdr Kottayam	NCC Gp HQ Kottayam Muttambalam PO, Kanjikkuzhy Kottayam-04, Kerala.	0481-2578206	All NCC Matters
4	Gp Cdr Kollam	NCC Gp HQ Kollam Thevally Palace, Kollam-691009	0474 - 2793442	All NCC Matters
5	Gp Cdr Thiruvananthapuram	NCC Gp HQ Thiruvananthapuram Sasi Vihar, Swatinagar, PO: Peroorkada Trivandrum-695005	0471-2436238	All NCC Matters

NCC DIRECTORATE MAHARASHTRA

<u>Assistant Central Public Information Officer</u>				
Sl. No.	Name & Designation	Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
1.	Gp Cdr Amravati	NCC Gp HQ Amravati NCC Bhawan, Amravati Camp-444 602	0721-2662446 Fax – 022-2662446	All NCC Matters
2.	Gp Cdr Aurangabad	NCC Gp HQ Aurangabad Osmanpura, Aurangabad	0240-2334181	All NCC Matters
3.	Gp Cdr Bombay 'A'	NCC Gp HQ Bombay A NCC Building, 4 th Floor, Old Sectt Compound, Mumbai-400 032	022-22844648	All NCC Matters
4.	Gp Cdr Bombay 'B'	NCC Gp HQ Bombay B NCC Building, 4 th Floor, Old Sectt Compound, Mumbai-400 032	022-22044255	All NCC Matters
5.	Gp Cdr Kolhapur	NCC Gp HQ Kolhapur Kolhapur, Maharashtra	0231-2694579	All NCC Matters
6.	Gp Cdr Nagpur	NCC Gp HQ Nagpur RS Shukla Road, Civil Lines, Nagpur – 440 001	0712-2528038	All NCC Matters
7.	Gp Cdr Pune	NCC Gp HQ Pune Senapati Bapat Path, Pune-411004	020-25651365 Fax 020-25651365	All NCC Matters

NCC DIRECTORATE MP & CG

<u>Assistant Central Public Information Officer</u>				
Sl. No.	Name	Designation & Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
1.	Gp Cdr, Bhopal	NCC Dte, MP &CG, Bhopal		
2.	Gp Cdr Bhopal	NCC Gp HQ, Bhopal Bopal – 462 003	0755 – 2552260 Fax - 2551248	All NCC Matters
3.	Gp Cdr Gwalior	NCC Gp HQ Gwalior SAF Lines Kampoo Gwalior – 474001	0751-2325095	All NCC Matters
4.	Gp Cdr Indore	NCC Gp HQ Indore Green House 10/2, South Tukoganj Indore – 452001	0731 – 2524013 Fax 0731 – 2527260	All NCC Matters
5.	Gp Cdr, Jabalpur	NCC Gp HQ Jabalpur Pachpedi Road, Jabalpur-482001	0761-2678781 Fax - 5045219	All NCC Matters
6.	Gp Cdr Raipur	NCC Gp HQ Raipur Doongali Colony, Raipur – 492001	0771 – 2263342 Fax – 2651558	All NCC Matters
7.	Saugor	NCC HQ Saugor Rajakheri Makronia Saugor Cantt – 470 004	07582 – 230798 Fax 231952	All NCC Matters

NCC DIRECTORATE ORISSA

NCC DIRECTORATE NER

Assistant Central Public Information Officer NCC

Sl. No	Name & Designation	Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
1	Gp Cdr Dibrugarh	NCC Gp HQ Dibrugarh Paltan Bazar Dibrugarh – 786005	0373 - 2300418	All NCC Matters
2	Gp Cdr Guwahati	NCC Gp HQ Guwahati Panjabari (Opp Kalachetra) PO Khanapara, Guwahati-37	0361 – 2333701	All NCC Matters
3	Gp Cdr Imphal	NCC Gp HQ Imphal DM College Compound, Imphal – 795 001	0385 - 2220056	All NCC Matters
4	Gp Cdr Jorhat	NCC Gp HQ Jorhat PO Box No. 42, Jorhat-785001	0376 - 2320268	All NCC Matters
5	Gp Cdr Kohima	NCC Gp HQ Kohima Old Ministers' Hill, Below 2 nd AR Camp, Kohima – 797001, Nagaland	03866 - 2244516	All NCC Matters
6	Gp HQ Shillong	NCC Gp HQ Shillong Opp Shillong Public School Nongkynrih Road, Laitumkhras Shillong – 793 003	0364 – 2225174	All NCC Matters
7	Gp Cdr Silchar	NCC Gp HQ Silchar Subhashnagar, Silchar-788004	03842 - 266336	All NCC Matters
8.	Gp Cdr Tezpur	NCC Gp HQ Tezpur BT College Road, PO : Nikamul Satra Distt : Tezpur – 784001	03712 – 236355 Fax _ 236355	All NCC Matters

<u>Assistant Central Public Information Officer</u>				
Sl. No.	Name & Designation	Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
1.	Gp Cdr Behrampur	NCC Gp HQ Behrampur Hilpatna, Behrampur-760 005	0680 - 2204941	All NCC Matters
2	Gp Cdr Cuttack	NCC Gp HQ Cuttak Barabati Stadium Cuttak – 753005	95671 - 2301756	All NCC Matters
3	Gp Cdr Sambalpur	NCC Gp HQ Sambalpur VSS Stadium, Motitharam, Sambalpur - 768001	0663 - 2412776	All NCC Matters

NCC DIRECTORATE PHHP&C

Assistant Central Public Information Officer

Sl. No.	Name & Designation	Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
1.	Gp Cdr Ambala	NCC Gp HQ Ambala 100, The Mall, Ambala Cantt – 133001	0171 - 2632001	All NCC Matters
2.	Gp Cdr Amritsar	NCC Gp HQ Amritsar 45, Chatha Niwas, Opp GNDU, Amritsar	0183 - 2259969	All NCC Matters
3	Gp Cdr Chandigarh	NCC Gp HQ Chandigarh CPC East-wing, Hostel No.2, Sec-26, Chandigarh	0172-2790525	All NCC Matters
4	Gp Cdr Jalandhar	NCC Gp HQ Jalandhar 23-B, Defence Colony, Jalandhar – 144002	0181 - 2223375	All NCC Matters
5	Gp Cdr Ludhiana	NCC Gp HQ Ludhiana 18-G, Sarabha Nagar, Ludhiana – 141 001	0161 - 5096112	All NCC Matters
6.	Gp Cdr Patiala	NCC Gp HQ Patiala Guru Villa, Patiala-147001	0175 - 2211456	All NCC Matters
7.	Gp Cdr Rohtak	NCC Gp HQ Rohtak Noopi Niwas, Model Town Rohtak – 124 001	951262 - 210114	All NCC Matters
8.	Gp Cdr Shimla	NCC Gp HQ Shimla NCC Bhawan, Dunloe Estate Shimla – 171 005	0177 - 2832088	All NCC Matters

NCC DIRECTORATE RAJASTHAN

<u>Assistant Central Public Information Officer</u>						
Sl. No.	Name & Designation	Office Address	Tele No. / Fax No.	Tele No. / Fax No. If Any	Specific Appellate Authority	Specific Authority under the Appellate Authority
1.	Gp Cdr Coimbatore	NCC Gp HQ Coimbatore Kishorwadi, Narayanaswamy Naidu Street Rajmananagar Post, Coimbatore – 641 045	0141 – 2523402	02340231404	All NCC Matters	All NCC Matters
2.	Gp Cdr Jodhpur	NCC Gp HQ Jodhpur	0291 – 2512937		All NCC Matters	All NCC Matters
2.	Gp Cdr Madras 'A'	NCC Gp HQ Madras 'A' Sethupathi House Annex 28, Dr Alagappa Road	Fax – 2640422	26424938		All NCC Matters
3	Gp Cdr Kota	NCC Gp HQ Kota Umed Bhawan, Kherji Phatak	0744 – 2324718		All NCC Matters	All NCC Matters
3	Gp Cdr Madras 'B'	NCC Gp HQ Madras 'B' 161 Periyar EVR High Road		044 - 28255171		All NCC Matters
4	Gp Cdr Udaipur	NCC Gp HQ Udaipur Sahell Marg, Maharana Sanga NCC	0294 – 2528920		All NCC Matters	All NCC Matters
4	Gp Cdr Madurai	NCC Gp HQ Madurai Bapu Rajan Road, Madurai – 625 002		0452 - 2532640		All NCC Matters
5	Gp Cdr Pondicherry	NCC Gp HQ Pondicherry Air Port Road, Lawspet, Pondicherry – 605 006		0413 – 2252764 Fax - 2252764		All NCC Matters
6.	Gp Cdr Thiruchirapally	NCC Gp HQ Thiruchirapally 16 William Road, Tiruchirapalli – 620 001		0431 - 2460411		All NCC Matters

NCC DIRECTORATE TAMILNADU

Assistant Central Public Information Officer

Sl. No.	Name & Designation	Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
1.	Gp Cdr Agra	NCC Gp HQ Agra 16-A GC Shivhera Marg, Agra – 282 001	0562 - 2227305	All NCC Matters
2.	Gp Cdr Aligarh	NCC Gp HQ Aligarh Post Box No. 25, 4/288, Kela Nagar Jeevangarh Road, Aligarh-202001	0571 – 2400132	All NCC Matters
3	Gp Cdr Allahabad	NCC Gp HQ Allahabad Chatham Lines, Allahabad – 211002	0532 – 2642610 Fax – 2440677	All NCC Matters
4	Gp Cdr Berrailey	NCC Gp HQ Bereilly T-205, Birdwood Lines, Bareilly Cantt – 243001	0581 – 2422157 Fax - 2422157	All NCC Matters
5	Gp Cdr Dehradun	NCC Gp HQ Dehradun 21-D, New Cantt Road, Hathibarkala, Dehradun – 248 001	0135 - 3093119	All NCC Matters
6.	Gp Cdr Gaziabad	NCC Gp HQ Ghaziabad R-3/15, Raj Nagar, Ghaziabad	95120 – 2719017	All NCC Matters
7.	Gp Cdr Gorakhpur	NCC Gp HQ Gorakhpur Hee of Sh Surrender Bahadur Jitender Bahadur , H No. 549, Canal Road, Mohaddipur, Gorakhpur – 273008	0551 - 2200165	All NCC Matters
8.	Gp Cdr Kanpur	NCC Gp HQ Kanpur 98-B, Cantt Road, Kanpur Cantt – 208004	0512 - 2304415	All NCC Matters
9.	Gp Cdr Lucknow	NCC Gp HQ Lucknow 687, Birbal Sahani Marg, Lucknow – 226 007	0522 – 2780242	All NCC Matters
10.	Col SK Juneja Gp Cdr Meerut	NCC Gp HQ Meerut D093, Saket, Meerut	0121 - 2648672	All NCC Matters
11	Cmde V Narayan Gp Cdr Nainital	NCC Gp HQ Nainital Narayan Niwas, Ayarpata, Mallital Nainital – 263 001	05942 – 235029 Fax - 235029	All NCC Matters
12.	Gp Cdr Roorkee	NCC Gp HQ Roorkee IIT Campus Roorkee, Roorkee – 247 667	01332 - 272450	All NCC Matters
13.	Col VC Joshi Gp Cdr Varanasi ‘A’	NCC Gp HQ Varanasi ‘A’ BHU, Varanasi – 221 005	0542 – 2369325	All NCC Matters

Sl. No.	Name & Designation	Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
10.	Gp Cdr Varanasi 'A'			
11	Gp Cdr Varanasi B			

NCC DIRECTORATE UA

<u>Assistant Central Public Information Officer</u>				
Sl. No.	Name & Designation	Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
1.	Gp Cdr Dehradun			
2	Gp Cdr Nainital			
3	Gp Cdr Roorkee			

Assistant Central Public Information Officer

Sl. No.	Name & Designation	Office Address	Tele No. Fax No. If Any	Specific Areas handled by the Appellate Authority
1.	Gp Cdr Burdwan	NCC Gp HQ Burdwan Purta Bhawan, Sadar Ghat Road Burdwan – 713 103	0 342 – 254 504 3	All NCC Matters
2.	Gp Cdr Kolkata 'B'	NCC Gp HQ Kolkata 'B' NCC House, Fort William, Kolkata – 700 021	033 - 224 861 50	All NCC Matters
3	Gp Cdr Kolkata 'C'	NCC Gp HQ Kolkata 'C' 149, 'G' Block, New Allipore Kolkata – 700 053	033 – 247 861 87	All NCC Matters
4	Gp Cdr Darjeeling	NCC Gp HQ Darjeeling NCC House, Ashley Dale Darjeeling – 734 101	0 354 - 225 440 3	All NCC Matters
5	Gp Cdr Kalyani	NCC Gp HQ Kalyani B-10/216, Kalyani (Nadia) Pin – 741 235	-	All NCC Matters
6.	Gp Cdr Kharagpur	NCC Gp HQ Kharagpur IIT Campus, PO – Kharagpur Distt – Paschim Midnapore Pin _ 721 302	9 532 2 - 225 550 7	All NCC Matters